# **Accounting Solutions**

#### From the business owners perspective

Parkway Business Solutions understands that not every business owner has the resources or time to handle all the day-to-day functions of their business alone. In fact, the reason most individuals start up their own business is to work every day doing something they love, which usually does not include being the accountant or payroll clerk. Fortunately, the professionals at Parkway specialize in businesses just like yours, allowing you to do what you do best.

Our Team utilizes the latest cloud based technology to provide business owners secure digital document transfer and storage, as well as providing full time access to sensitive financial reporting. As certified QuickBooks ProAdvisors and Xero Accounting Partners, we can assist your business to rebuild or repair an existing desktop or cloud based accounting file, or create a new company file suited to your needs.

Adding payroll is a breeze with our integrated processing, just provide us the hourly data and we will take care of the rest. Your employees will be happy with optional direct deposit and emailed paystubs, while your company benefits from the additional tracking of vacation and sick pay, scheduled deductions and company contributions. You can even utilize our workers compensation tracking to make your yearly audit go by without a concern.

Parkway Business Solutions, a simple path for business accounting

#### Bookkeeping

#### PARKWAY KNOWS ACCOUNTING

Bookkeeping Services personalized to your company's accounting needs. Our friendly and knowledgeable staff ensure all your transactions reconcile while providing you upto-date financial reporting





### **Payroll Processing**

#### HAPPY EMPLOYEES LEAD TO HAPPY CUSTOMERS

Convenient Payroll Processing with Parkway will ensure both your employees and taxes are always paid on time. Utilizing our electronic filing cabinet, your payroll reports are always just a click away.

#### **Process Management**

#### **WORKFLOW AUTOMATION**

To a business owner, the most valuable commodity they own is their time. Parkway can help evaluate your current process management and design a customized workflow specific to your company. Increase your operational intelligence today.



# **Wasting Time on Data Entry?**

#### Let Parkway Handle It!

The Parkway team utilizes specialized importing and exporting techniques to minimize the time and expense necessary to get your company up and running. Our new client interview process will evaluate your situation and provide you with a no obligation estimate.

## **Already Have Your Accounting Software? No Problem!**



## File Repair or Rebuild

Are your books in disarray? Are your tired of not knowing if your business is profitable or not? The Team at Parkway can help get your accounting caught up and cleaned up.



#### **ApplicationIntegration**

Have you outgrown your accounting software? Are you looking to update or upgrade the system you have? Our Certified "Xero Business Partners" and "QuickBooks ProAdvisors" are trained in app integration for both desktop and cloud based systems. Contact Parkway today and get the most out of your accounting software.



#### **Job Costing**

Most business owners keep a tally in their head of expenses as they bid a job. While this process may seem efficient, errors could be eating into you expected profit. Created for manufacturers, contractors and service based companies, Parkway's Job Costing service will help keep expenses on track and profits where they belong, in your bank.

# **Considered Hiring a New Employee?**

#### Call Parkway and Keep Your Expenses Down:

Hiring an employee can be an unpleasant chore costing you precious time and money. Just thinking about the whole process of interviewing, then hiring, and finally training a new employee will keep an owner from even trying to find the help they need. Why spend over one thousand dollars every month in payroll and expenses when there is a simple path for accounting waiting for you. For less than \$4.00 a day you could receive professional accounting services that provide you financial reporting every month. Contact Parkway today and find out what service plan is best for you.

#### **Certified Across Multiple Platforms**





Xero Certified Partners



QuickBooks Online & Desktop

Xero Beautiful Accounting

**FreshBooks** 

## **Customer Service with a Smile**

#### Together we all Succeed

We know there are many choices when it comes to your accounting, but there are very few that you know you can trust. Parkway spent over two year polishing our workflow into the simple, yet scale-able service we offer today. Our team is dedicated to our client relationships and our goal is to be the person you call for all your business questions.



# Encrypted Data Transfer BANK LEVEL SECURITY

Utilizing bank level security with 256-bit encryption and "key exchange" guarantees full client-to-client data protection.



# Secure Electronic Filing Cabinet 24/7 ACCESS

Take advantage of our document management service with your personalized electronic filing cabinet. Access to important documents has never been easier, just access you secure portal to download or view files. You can even upload data straight from your smartphone or tablet and send it to us.



KEEP YOUR DATA PRIVATE

Adds an additional layer of security to protect your data from unauthorized

access.

## **Service Plans for Your Business**

## **Accounting Solutions for Every Size Business**

Not all businesses are created the same, so why should your accounting? Parkway Business Solutions offers five custom levels of service based on your company's needs. Whether you are a Boutique, Startup, Small Business or Larger, knowing and understanding your financial information is paramount to success. With Parkway, quality of information is consistent throughout our service plans, just choose how much reporting you need and how often.

	Boutique	Startup Builder	Sm. Business Ignition	Accounting Perfection	Complete Package
Service Packages starting from:	\$89.95	\$179.95	\$249.95	\$379.95	Call
Accounts Reconciled	2	3	5	7	10
User Logins	8	8	1	2	3
Monthly Financial Package (# of reports)	2	5	7	9	9
Payroll Reconciliation	8	8	✓	~	<b>✓</b>
1:1 Accounting Review	8	8	8	Quarterly	Monthly
Quarterly Tax Communications	8	~	~	•	<b>~</b>
Division Tracking	8	8	~	<b>✓</b>	✓
Custom Invoice Template with your Logo	8	8	~	~	<b>✓</b>
Customized Reporting Schedule	8	~	~	•	<b>~</b>

	\$39.95	\$34.95	\$29.95
	Boutique	Small Team	Full Team
percheck	Inc.	\$4.95	3.95
# of Checks Processed	1	2-19	20+
Direct Deposit & eStubs	•	•	✓
Payroll Taxes eFiled	✓	•	✓
Workers Comp Tracking	×	•	✓
"Sick Time" Tracking	×	•	✓
New Hire Paperwork	×	•	✓
eFiled Payroll Reporting	✓	•	•

## **Ready to Get Started?**

Schedule an appointment now



# **Request Additional Information**

Let us know which services are you interested in					
Your name					
Your email					
☐ Monthly Services					
Payroll					
Prior Year Reconstruction					
☐ Job Costing					
☐ Bill Pay					
Accounts Receivable Tracking					
WorkFlow Automation					
Submit					

#### Where do you find us?



Gerard
Dougherty Law firm

Our law firm engaged Parkway Business Solutions to provide bookkeeping and accounting services and we have found their services to be exceptional.

Mike Snelson is always available to answer questions and provide excellent guidance. Parkway handled the transition from our traditional desktop QuickBooks program to the QuickBooks Cloud and it was seamless. As a result, we have saved substantial time handling month end invoicing and we have absolute confidence that the information generated in our reports and statements is 100% accurate.

I would highly recommend Parkway Business Solutions to anyone needing bookkeeping and accounting related services



#### Nestor River delta brand

#### "Awesome dudes!"

- "The interesting things about this business is that it isn't just an accounting service, they try to cater to your financial needs..."
- "...They put an emphasis on doing things not the old fashioned way but trying to use updated to ols like software to keep things online."



## Dr. N Browne

Michael Snelson is A+!Detailed, attentive, courteous, meticulous, efficient, affordable. The man has a passion for his work. Michael managed to make a complex accounting not only tolerable, but in a strange way, on the strength of his comprehensive grasp of the issues and his clear and elegant solutions, almost pleasurable. That is saying a lot! Of course I would be pleased to retain him again, for issues big or small. The man and his work are extraordinary!



Troy
Full scale hot rods

"Ever since I hired Parkway for my bookkeeping services, my CPA has been happier, and my cash flow has become much easier to manage."



John
MJB Building Maintenance

"Parkway amazingly **took charge and reorganized my entire business...**clearing up many years of errors. I no longer worry about my daily, weekly, and monthly reports because the Parkway Team does them for me."





#### **Parkway Business Solutions**

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